

## **INCA Community Services, Inc.**

202 S. Capitol, P.O. Box 68  
Tishomingo, Oklahoma 73460  
(580) 371-2352

As required by Section 311 (A9), Title 25 of the Oklahoma Statutes, notice is hereby given, that INCA Community Services, Inc. will hold a regular meeting of the Board of Directors on February 27, 2017 at 5:00 p.m. at INCA Community Services, INCA HEAD START TRAINING CENTER, 109 South Capitol, Tishomingo, Oklahoma. This is a dinner meeting.

### **Annual Meeting AGENDA Revised**

1. Call Meeting to Order
2. Establishment of Quorum
3. Consideration/possible action- January 30, 2017 Board Minutes
4. Consideration/possible action- January 31, 2017 Financial Report
5. Consideration/possible action – Community Services Block Grant (CSBG) 2<sup>st</sup> Allocation for FY’ 2017 in the amount of \$49,284.00
6. Consideration/possible action – 2016 Oklahoma Asset Development Program (OADP) in the amount of \$10,825.00
7. Consideration/possible action – Early Head Start Conversion & Budget
8. Consideration/Approval Cost Allocation Plan for 2017
9. Election of Officers for 2017- 2018
  - Chairman
  - Vice Chairman
  - Treasurer
  - Secretary
10. Annual Board Declarations
  - Conflict of Interest
  - Code of Ethics and Confidentiality Statement
11. Annual Report
  - Mission Statement
  - Articles of Incorporation
12. Consideration/possible action – Strategic Plan (2017-2022)
13. Program Reports – Informative no action needed
  1. LaQuita Thornley
    - i. National Performance Indicators and CAPTAIN CSBG Demographic Report
    - ii. Oklahoma Department of Commerce (ODOC)  
Community Services Block Grant (CSBG) 2<sup>st</sup> Allocation Award letter

2. Brenna Moore – Staffing
3. Erica Pogue – JAMM Transit Report
4. Kathy Castleberry – Head Start Report
5. Wanda Gray – RSVP Report
6. Dana Trent – Community Service Report
  - i. Housing and Weatherization
    - Close out letter from The Oklahoma Department of Commerce
  - ii. RX Oklahoma- Navigator - MIPPA – Dana Trent
  - iii. Volunteer Income Tax Sites Information
7. Kristy Mobbs - RAVE

#### 14. Adjourn

#### Mission Statement

INCA Community Service, Inc. shall operate programs to alleviate the causes of poverty and enhance the public health and welfare by opening to everyone the opportunity to work, have safe and affordable housing, transportation, training and education, and the opportunity to live in decency and dignity.

#### Vision Statement

The opportunity exists for our communities and citizens to maintain dignity, a quality lifestyle, be self-sufficient and to benefit from a more productive, responsible and economically stable society.