

INCA COMMUNITY SERVICES, INC.

Board of Directors Agenda
March 27, 2023 - 5:00 P.M.
202 S. Capitol, P.O. Box 68
Tishomingo, Oklahoma 73460
580-371-2352

AGENDA

1. Call Meeting to Order
2. Establish Quorum
3. Consideration/Possible Action: Acceptance of February 27, 2022 Board Minutes
4. Program Highlight/Training: Fiscal Responsibilities
5. Consideration/Possible Action: Acceptance of Financial Report for February 2023
6. Consideration/Possible Action: Acceptance of Financial Manual
7. Consideration/Possible Action: Acceptance of Fiscal Consultant Bids
8. Consideration/Possible Action: Acceptance of OHS COLA & Quality Improvement Funding Guidance - 5.60%
9. Consideration/Possible Action: Permission to apply for SODA Non-Emergency Transportation \$38,000.00
10. Consideration/Possible Action: Permission to apply AmeriCorp Fourth Quarter Continuation \$127,500.
11. Consideration/Possible Action: Authorizing Resolutions
12. Consideration/Possible Action: Permission to Apply Community Access Program Valued at \$10,800.
13. Consideration/Possible Action: Organizational Chart

14. Consideration/Possible Action Housing Policies and Procedures:
 - a. Fair Housing Resolutions (ESG, USDA, OHFA)
 - b. Fair Housing Proclamations (INCA and INCA LLC)
 - c. Housing Tenant Participation Plan
 - d. Affirmative Fair Housing Marketing Plan and Resolution
 - e. Community Services Utilization Minority Business Plan Resolution
 - f. Housing Conflict of Interest Grievance Procedures
 - g. CHDO Conflict of Interest Affidavit

15. Program Reports:
 - a. LaQuita Thornley: Program Reports
 - i. Board of Directors - Years of Service
 - b. Erica Pogue: JAMM Transit/Human Resources
 - i. Staffing Report
 - ii. DBE Matters and Achievement
 - c. Amber Freeman: Communication/Planning
 - i. ROMA
 - ii. Social Media/Communications
 - d. Kathy Castleberry: Head Start/Early Head Start Report
 - i. CACFP Reports for February 2023
 - e. Kristy Mobbs: RAVE Report
 - i. Child Placing Agency Monitoring Summary
 - f. Shawna Latham: RSVP Report
 - g. Wanda Gray: Community Services Report

16. Adjourn: Next Meeting: April 24, 2023
 - a. CHDO Meeting