

INCA COMMUNITY SERVICES, INC.

Board of Directors Agenda

November 30, 2020

202 S. Capitol, P.O. Box 68
Tishomingo, Oklahoma 73460
580-371-2352

AGENDA

**Board Members attending by Video Conference: Tara Huddleston - 1978 W. Shady Lane, Atoka;
Jill Hall - 402 Birdseye Dr, Sulphur; Marvin Wallace - 1216 W. 9th, Sulphur**

All other members plan to attend in person

Video Conference Link: <https://zoom.us/j/91606285028>

Teleconference: 1 346 248 7799

Meeting ID- 916 0628 5028, Passcode- 622910

1. Call Meeting to Order
2. Establish Quorum
3. Presentation: Mike Figgins from Legal Aid Services
4. Consideration/Possible Action: December Meeting
5. Consideration/Possible Action: Acceptance of October 26, 2020 Board Minutes
6. Consideration/Possible Action: Acceptance of Financial Report for October, 2020
7. Consideration/Possible Action: Acceptance of Recommendation of the Audit Committee for INCA Auditor
8. Training: Review of Strategic Plan and Agency Goals

9. Consideration/Possible Action:
 - a. INCA Board Meeting Calendar Schedule for 2021
 - b. CHDO Meeting Calendar Schedule 2021
 - c. Board Training Schedule for 2021
10. Consideration/Possible Action: Agency Holiday Calendar for 2021
11. Presentation: Head Start School Goals
 - a. School Readiness
 - b. 5 Year Program Goals & Plans 2021-2026
12. Consideration/Possible Action: JAMM 5311 Permission to Apply
13. Consideration/Possible Action: JAMM CARES Phase 2 \$1,064,547.00
14. Program Highlight & Customer Satisfaction Report: JAMM Transit
15. Program Reports: Informative, no action needed
 - a. LaQuita Thornley: Program Reports
 - i. Desk File Home Monitoring
 - b. Victoria Yates: Human Resources
 - i. Staffing Report
 - c. Amber Freeman: Communication/Strategic Plan
 - i. ROMA Report
 - d. Erica Pogue: JAMM Transit & Housing Report
 - i. DBE Matters & Achievement
 - e. Kathy Castleberry: Head Start/Early Head Start
 - i. Office of Head Start Memo
 - f. Amanda LaFevers: RSVP Report
 - g. Kristy Mobbs: RAVE Report
 - i. DDS Quality Assurance Audit: November 2nd
 - ii. Child Placing Audit: December 16th
16. Next Meeting: January 25th, 2021
 - a. Finance Committee
 - b. CHDO Committee Meeting
17. Board Adjourns to CHDO Committee Meeting