

# INCA COMMUNITY SERVICES, INC.

## Board of Directors Agenda

**February 22, 2021**

202 S. Capitol, P.O. Box 68  
Tishomingo, Oklahoma 73460  
580-371-2352

### AGENDA

**Board Members attending by Video Conference: Victor Cook, Jill Hall, Tara Huddleston & Marvin Wallace**

**Board Members on Site: Royce Bartee, Oma Dell Burns, T. J. Clement, LaToya Davis, Chris Duroy, Jena Newman  
& Shane Tomlinson**

**Public may join at**

**Join Zoom Meeting**

<https://zoom.us/j/91268384749?pwd=Skq4S1FVS2RYODIxQ2QwTXJPVkJ5Pdz09>

**Meeting ID: 912 6838 4749**

**Passcode: 728944**

**Dial In**

**888 475 4499 US Toll-free**

**Meeting ID: 912 6838 4749**

**Passcode: 728944**

**Find your local number: <https://zoom.us/u/ahvS1d0ty>**

1. Call Meeting to Order
2. Establish Quorum
3. Consideration/Possible Action: Resignation of Kim Hale, Murray County, Private Sector Member
4. Election of Officers:
  - a. Chairperson
  - b. Vice-Chairperson
  - c. Treasurer
5. Years of Service to Board
6. Consideration/Possible Action: Acceptance of January 25, 2021 Board Minutes

7. Consideration/Possible Action: Acceptance of Financial Report for January, 2021
8. Consideration/Possible Action: Cost Allocation Plan
9. Training: Code of Ethics & Confidentiality Statement/Conflict of Interest
10. Review: Articles of Incorporation
11. Consideration/Possible Action: JAMM SODA- Permission to Apply
12. Consideration/Possible Action: ESG and ESG Cares Policies
13. Consideration/Possible Action: CAP Plan, Logic Model & Community Assessment
14. Review: Mission Statement
15. Program Highlight & Customer Satisfaction Report: INCA's Impact Report
16. Program Reports: Informative, no action needed
  - a. LaQuita Thornley: Program Reports
    - i. Staffing Report
  - b. Amber Freeman: Communication/Strategic Plan
    - i. ROMA Report
  - c. Erica Pogue: JAMM Transit and Housing Report
    - i. DBE Matters and Achievement
  - d. Kathy Castleberry: Head Start/Early Head Start Report
    - i. Dr. Bergeron moving from OHS to NHSA as Deputy Director of Communication, Engagement & Innovation
  - e. Amanda LaFevers: RSVP Report
  - f. Kristy Mobbs: RAVE Report
    - i. In-person Child placing audit - February 23rd
17. Next Meeting: March 29, 2021