

# Helping People. Changing Lives.

Growing Strong Communities.



## **INCA Community Services, Inc.**

202 S. Capitol, P.O. Box 68  
Tishomingo, Oklahoma 73460  
(580) 371-2352

As required by Section 311 (A9), Title 25 of the Oklahoma Statutes, notice is hereby given, that INCA Community Services, Inc. will hold a regular meeting of the Board of Directors on August 20th at 5:00 p.m. at INCA Community Services, 106 S. Capital, Tishomingo, Oklahoma. This is a dinner meeting.

## **AGENDA**

1. Call Meeting to Order
2. Establishment of Quorum
3. Consideration/Possible Action- Acceptance of July 30th Board Minutes
4. Consideration/Possible Action- Approval of Financial Reports for July 31st, 2018
5. Consideration/Possible Action- Approval of Employee Benefit Plan Audit for the years ended December 31, 2017 and 2016
6. Consideration/Possible Action- Approval of RX Grant Budget- \$9523.48
7. Consideration/Possible Action- Approval of the Consolidation of RSVP Region I and Region II Grants. Total Budget of: \$171,4239.00
8. Consideration/Possible Action- Approval of Transit Myleonet Annual Audit
9. Consideration/Possible Action- Policies & Procedures
  - a. Head Start Nutrition, Health, Policies and Procedures
10. Presentation - Weatherization Customer Satisfaction

11. Program Reports – Informative no action needed

- a. LaQuita Thornley - Program Reports
- b. Brenna Moore – Staffing Report
- c. Amber Freeman –
  - i. ROMA Report
  - ii. Strategic Plan Update
- d. Erica Pogue – JAMM Transit and Housing Report
  - i. DBE Matters and Achievement
- e. Kathy Castleberry – Head Start/Early Head Start Report
  - i. Dollar Per Child Update
- f. Wanda Gray – RSVP Report
  - i. United Way Promotion
  - ii. 9/11 Day of Service
- g. Kristy Mobbs – RAVE
  - I. FY 19 DDSD Quality Assurance Audit

12. Announcements

- a. Next meeting is Monday, September 24th
- b. Human Rights Committee Meeting before meeting in September
- c. CHDO Meeting following board meeting in September

13. Adjourn

**Mission Statement:** *INCA Community Service, Inc. shall operate programs to alleviate the causes of poverty and enhance the public health and welfare by opening to everyone the opportunity to work, have safe and affordable housing, transportation, training and education, and the opportunity to live in decency and dignity.*

**Vision Statement:** *The opportunity exists for our communities and citizens to maintain dignity, a quality lifestyle, be self-sufficient and to benefit from a more productive, responsible and economically stable society.*