

# INCA COMMUNITY SERVICES, INC.

## **Board of Directors Agenda**

**June 27, 2022 - 5:00 P.M.**

202 S. Capitol, P.O. Box 68  
Tishomingo, Oklahoma 73460  
580-371-2352

## **Special Meeting AGENDA**

1. Call Meeting to Order
2. Establish Quorum
3. Consideration/Possible Action: Acceptance of May 23, 2022 Board Minutes
4. Consideration/Possible Action: Acceptance of Financial Report for May, 2022.
5. Consideration/Possible Action: ESG 21 Revision.
6. Consideration/Possible Action: CSBG 21 Revision.
7. Consideration/Possible Action: ESG CR2 Revision.
8. Consideration/Possible Action: JAMM Transit - Public Transit Revolving Fund Grant - Permission to Apply
9. Consideration/Possible Action: JAMM Transit - Section 5339a Grant - Permission to Apply
10. Consideration/Possible Action: JAMM Transit - Low No Emissions Grant - Permission to Apply
11. Consideration/Possible Action: Approval of RAVE Budget

12. Consideration/Possible Action: Revision FY '22 Community Services Block Grant (CSBG) Oklahoma Department of Commerce/Community Development (ODOC/CD)
13. Consideration/ Possible Action: SAF-HS/ SAF-CAA (State) - Permission to Apply
14. Consideration/ Possible Action: IRS Mileage Rate Increase from \$0.585 to \$0.625 per mile.
15. Training: Result Oriented Management and Accountability (ROMA)
16. Consideration/Possible Action: Policies and Job Descriptions
  - a. ESG Program Standards & Procedures Administrative
  - b. Transit Infectious/COVID-19 Disease Policy
  - c. COVID-19 Vaccination and Face Covering Policy
  - d. Head Start Area Assistant Job Description
17. Program Highlight/Customer Satisfaction Report: Housing & Weatherization
18. Program Reports:
  - a. LaQuita Thornley: Program Reports
  - b. Erica Pogue: JAMM Transit/Human Resources
    - i. Staffing Report
    - ii. DBE Matters and Achievement
  - c. Amber Freeman: Communication/Strategic Plan
    - i. ROMA
  - d. Kathy Castleberry: Head Start/Early Head Start Report
    - i. ACF-IM-HS-22-04 Competitive Bonuses for the Head Start Workforce
  - e. Kristy Mobbs: RAVE Report
  - f. Shawna Latham: RSVP Report
  - g. Jana Thomspen: Housing/ESG Report
19. Adjourn: Next Meeting: July 25th.
  - a. CHDO Committee
  - b. Finance Committee

