



## **Board Meeting**

**May 24, 2021**

202 S. Capitol, P.O. Box 68  
Tishomingo, Oklahoma 73460  
(580) 371-2352

Vice Chairperson Chris Duroy called the meeting to order at 5:30 pm.

Vice Chairperson Chris Duroy asked for a Roll Call Vote to establish a quorum.

Present: Chris Duroy, LaToya Davis, Victor Cook, Oma Dell Burns, T.J.Clements, Royce Bartee & Shane Tomlinson

Zoom: Tara Huddleston

Absent: Jena Newman, Marvin Wallace, & Jill Hall

Quorum established.

Staff Present: LaQuita Thornley, Amber Freeman, & Krista Vann

Zoom: Erica Pogue, Kathy Castleberry & Kristy Mobbs

Consultants Present: Lowell Wright

Vice Chairperson Chris Duroy asked for a motion on the reappointment of T.J. Clements as the Johnston County Public Board Member. Victor Cook motioned to approve. Royce Bartee seconded the motion. Roll Call Vote: 7 Yes, 0 No

Vice Chairperson Duroy asked for a motion on the April 2021 minutes. Victor Cook motioned to approve the April 2021 minutes. Shane Tomlinson seconded the motion. Roll call vote: 7 Yes, 0 No, 1 Abstain

Financial Consultant, Lowell Wright, presented the financial statements for April 2021. Vice Chairperson Duroy asked for a motion on the financial report. Royce Bartee motioned to approve the financial statements for April 2021. Oma Dell Burns seconded the motion. Roll call vote: 8 Yes, 0 No.

Amber Freeman presented the CSBG CR Budget Revision. She explained the change in the revision. Vice Chairperson Duroy asked for a motion on the CSBG CR Budget Revision. Victor Cook motioned to approve the CSBG CR Budget Revision. Royce Bartee seconded the motion. Roll call vote: 8 Yes, 0 No.

Amber Freeman presented the ROMA training. SlideShow attached

Erica Pouge presented the ODOT Sub-Allocation for \$218,449.00. Vice Chairperson Duroy asked for a motion on the ODOT Sub-Allocation for \$218,449.00. Shane Tomlinson motioned to approve the ODOT Sub-Allocation for \$218,449.00. Royce Bartee seconded the motion. Roll call vote: 8 Yes, 0 No.

Laquita Thornley presented the Record Retention and Destruction Policy, the COVID-19 Policy, and the Exposure Response Plan. The Planning Committee had met and reviewed the policies. Victor Cook, chairman of the planning committee, recommended to the Board to approve all policy changes. Vice Chairperson Duroy asked for a motion. Victor Cook moved to accept the committee's recommendation. LaToya Davis seconded the motion. Roll call vote: 8 Yes, 0 No.

Program Reports were submitted and reviewed by the board and the directors presented the following:

LaQuita Thornley gave a staffing report. She said there are still a lot of positions still available, some which have been opened for several months.

Amber Freeman presented the ROMA Report. Amber discussed data collection and web site use. She stated how important Social Media is and if each board member would share the FaceBook posts that would go a long way. She would also like to hear more success stories and if any one knows of someone with a story they would like to share please let her know.

Amber Freeman presented the RSVP Report. Tax season is still in full swing. They have extended the filing date to May 17 this year. Our monthly CFSP boxes have increased in Oakland for April and Lone Grove looks to be adding more in the near future. As of June each site will be receiving 12 more boxes to hand out.

Erica Pogue presented the JAMM Transit and Housing Report. They continue to learn about the new software program (Ecolane) and so far they have been successful in getting it going. Ecolane spent many days with us getting the information in the system, teaching us how to use the system, and preparing us for reports and other areas. We are awaiting additional SODA funding to come in to be used until the end of the year to help seniors receive transportation to medical appointments. ODOT has been gearing up for additional

funding coming down the pike soon so we are anticipating more funds for operations, vehicles, and administrative costs.

Kathy Castleberry presented the Headstart/Early Headstart Report. She stated that school is officially out. For those children who were graduating into Kindergarten, staff delivered yard signs, books, Summer Learning and Transition Kits. Parents who received a COVID-19 vaccination received a button from Head Start to wear.

Kathy Castleberry informed the board that the ARP Grant (04/01/21-03/31/23) Increased from \$101,400 to \$402,024.

Kristy Mobbs, RAVE Director, referred to her written program report . Kristy was not able to give her report due to technical issues.

Next meeting will be held June 28th.

Adjournment into CHDO Meeting

Report & Handouts included in Board Packet:

- Agenda
- April 2021 Minutes
- April 2021 Financials
- Email from Johnston County Commissioners Secretary
- CSBG CR Budget Revision
- ESG Budget Revision
- ODOT Sub-Allocation
- Record Retention and Destruction Policy
- COVID-19 Policy
- Exposure Response Plan-COVID-19
- Board Report
- ROMA Report
- CACFP Report