



Board Meeting

April 3, 2020

202 S. Capitol, P.O. Box 68
Tishomingo, Oklahoma 73460
(580) 371-2352

Chairperson Tara Huddleston called the meeting to order at 1:05 pm
Chairperson Huddleston asked for a Roll Call Vote to establish a quorum.

Present: Tara Huddleston, Chris Duroy, Victor Cook, LaToya Davis, Oma Dell Burns, Marvin Wallace, TJ Clements, Royce Bartee, Jill Hall, and Kim Hale.

Absent: Jena Newman & Shane Tomlinson

Quorum established.

Roll Call Vote of Staff: LaQuita Thornley, Erica Pogue, Kathy Castleberry, JoAnn Barnes, Kristy Mobbs, Wanda Gray, Victoria Yates & Amber Freeman.

(as a side note, Jill Hall & Amber Freeman dropped from the meeting and came in after Roll Call).

Consultants Present: Lowell Wright.

Chairperson Tara Huddleston asked for a motion on the February, 2020 Minutes. Victor Cook made a motion to accept the minutes. Marvin Wallace seconded the motion. Roll Call Vote: 9 Yes, 0 No, (Jill Hall was not on at this time)

Executive Director, LaQuita Thornley, discussed the changes for the DOE revision. Chairperson Tara Huddleston asked for a motion on the DOE 19 Revision. LaToya Davis made a motion to accept the Revision. Royce

Bartee seconded the motion. Roll Call Vote: 10 Yes, 0 No

LaQuita Thornley discussed the new policy, COVID-19 Emergency Policy and Procedure in full, due to this being a new policy. LaQuita stopped periodically to ask for questions. Discussion was had. Chairperson Huddleston asked for a motion. Royce Bartee made a motion to approve the COVID-19 policy. TJ Clements seconded the motion. Roll Call Vote: 10 Yes, 0 No.

LaQuita Thornley discussed the change in the Whistleblower Policy. Chairperson Huddleston asked for a motion. Chris Duroy made a motion to approve. LaToya Davis seconded the motion. Roll Call Vote: 10 Yes, 0 No.

Kathy Castleberry discussed the COLA & Quality Improvement Grants from Head Start. Chairperson Huddleston asked for a motion. Victor Cook made a motion to approve the grants. Marvin Wallace seconded the motion. Roll Call Vote: 10 Yes, 0 No.

LaQuita Thornley discussed the CAP Plan (Amber Freeman was having trouble with her microphone). LaQuita stated that the plan was on schedule with no changes at the moment. Chairperson Huddleston asked for a motion. Royce Bartee made a motion to approve the Plan. Oma Dell Burns seconded the motion. Roll Call Vote: 10 Yes, 0 No.

Executive Director Comments: LaQuita Thornley gave each staff member a chance to communicate with the Board

- Head Start- Kathy Castleberry- discussed some unique ways her teachers have been engaging with their students
- RAVE- Kristy Mobbs- discussed how her staff is working on keeping in contact with clients. Her clothing banks have been closed, and they have been given a stipend as payment during this time.
- Communications- Amber Freeman- gave notes on the CAP Plan
- Finance- Lowell Wright- gave an update that he and JoAnn Barnes are in contact and Accounting is functioning.
- RSVP- Wanda Gray- discussed her activities with her volunteers. They have opened up a hotline for Seniors to help with their needs and have bags going out daily.

- Transit- Erica Pogue- working with Atoka Public Schools on delivering meals; and also in Johnston County to take meals to Connerville. Working with Marshall County and SODA to help deliver meals to seniors. Also working with Davis Public Schools on helping with meals. Medical trips have diminished to dialysis and a few necessary doctor's appointments. Complemented her staff on their willingness to be out in the Communities to serve.

Chairperson called adjournment at 2:10.

Report & Handouts included in Board Packet:

- February 2020 Board Minutes
- DOE Revision
- COVID-19 Policy & Expanded FMLA Policy
- Whistleblower Policy
- Children & Families Grant Letter
- CAP Plan

Board Report for March will go out through the mail.