

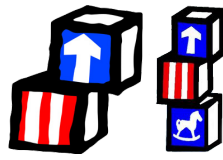
INCA COMMUNITY SERVICES
HEAD START &
EARLY HEAD
START

ANNUAL
REPORT
2019



INCACAA.ORG

OUR MISSION



INCA Head Start/Early Head Start is dedicated to providing **excellence** in education by **investing** in the future of families in our rural community, thus **empowering** them with skills and knowledge to meet challenges throughout life.



\$2,351,706

FEDERAL

General Operations

\$2,433,088
TOTAL

\$45,989

STATE

General Operations

\$35,393

FEDERAL

Training & Technical
Assistance



The following shows a breakdown of dollars, funding SOURCES, and designated use of funds.

INCA Community Services, Inc. is audited yearly by an independent auditor to analyze the financial health of the agency. The latest audit reported no areas of non-compliance. The full report will be made available upon request by contacting the Head Start Director.

FUNDING

PROVIDING A HEAD START

344

Funded Enrollment

392

Actual Enrollment

373

Families Served



336

AVERAGE
MONTHLY
ENROLLMENT



113%

OF FUNDED
ENROLLMENT



**In person classrooms August 2019 to Mid March 2020,
Distance learning Mid March to May 2020*



2

REFERRED FOR
MENTAL HEALTH
SERVICES



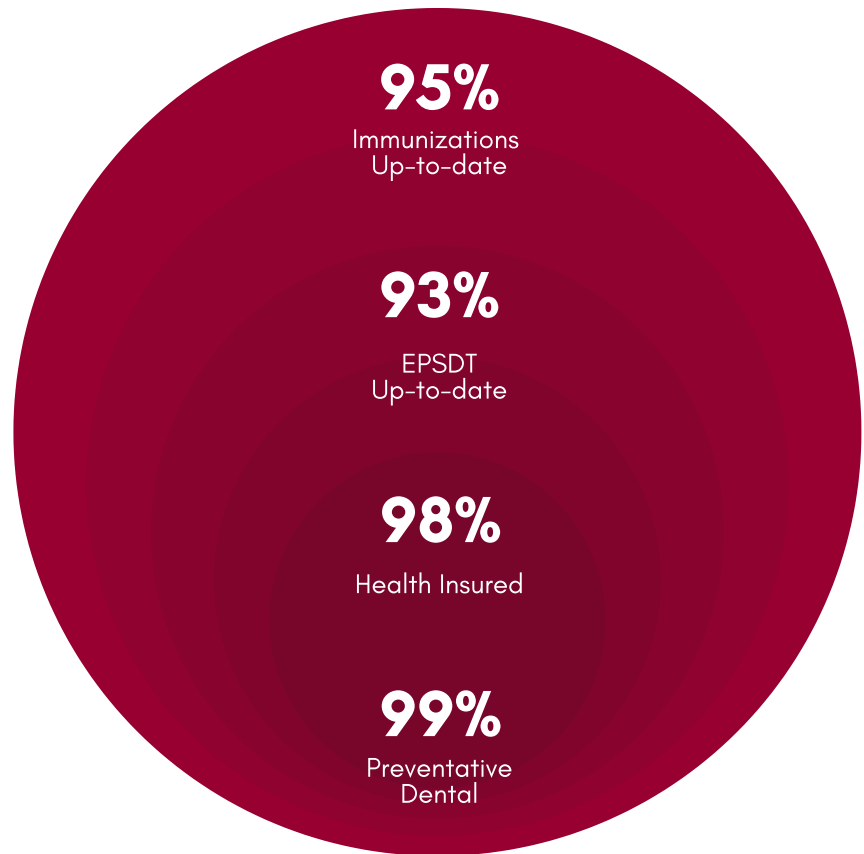
100%
MENTAL HEALTH
SCREENING



PROVIDING HEALTH OUTCOMES

HEAD START

HEALTH SERVICES



DISABILITIES SERVICES



PROVIDING AN EARLY HEAD START

16

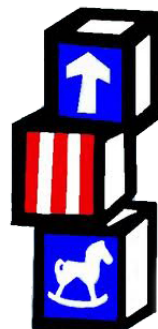
Funded Enrollment

18

Actual Enrollment

18

Families Served



16

AVERAGE
MONTHLY
ENROLLMENT



112%

OF FUNDED
ENROLLMENT





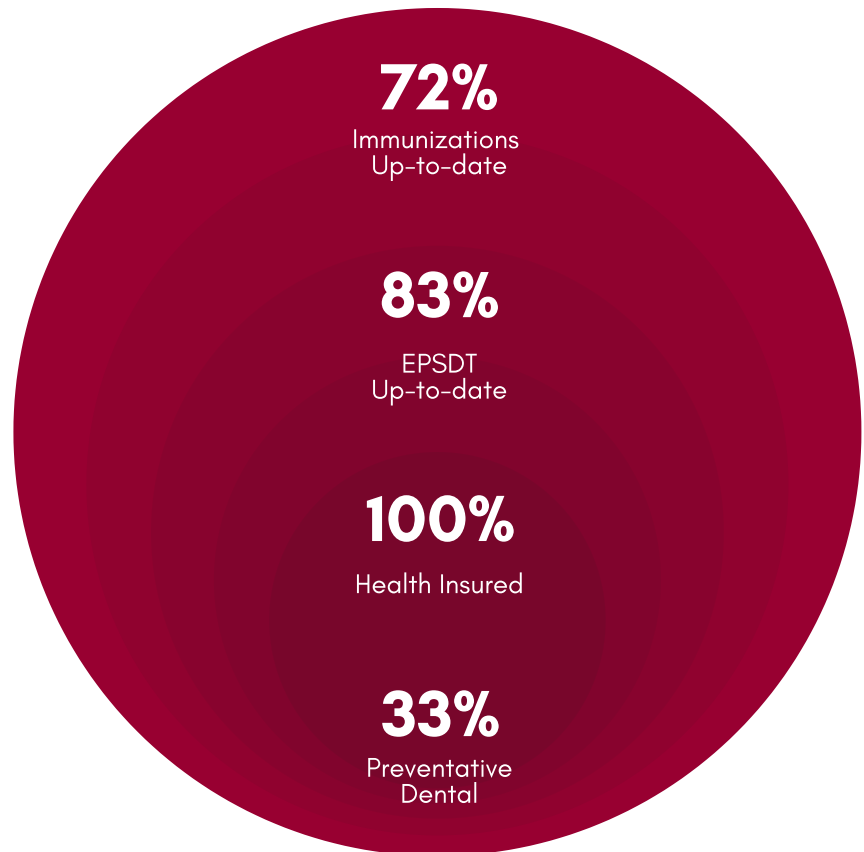
PROVIDING HEALTH OUTCOMES

EARLY HEAD START

100%
MENTAL HEALTH
SCREENING

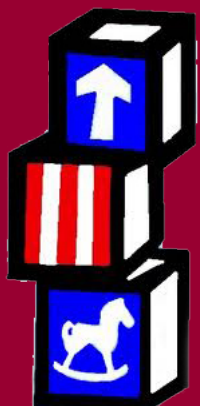


HEALTH SERVICES

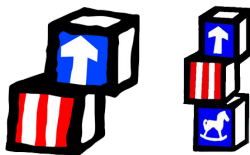


DISABILITIES SERVICES

During the 2019-2020 school year, INCA Early Head Start referred 1 child for speech services did receive services from Sooner Start. All children diagnosed receive special services through Sooner Start, the State of Oklahoma early intervention service program.



PROVIDING SCHOOL READINESS



INCA Head Start uses the Creative Curriculum in both the Early Head Start and Head Start program in an effort to maintain continuity within the two programs. It is a comprehensive, researched-based Infant/Toddler & Pre-K curriculum that assists in developing children's minds and bodies through carefully sequenced learning experiences.



ASSESSMENT

Early Head Start children are assessed on an ongoing basis with Teaching Strategies Gold which is a research based assessment that is tied to the curriculum. Head Start children are assessed 3 times per year with the Learning Accomplishment Profile-Diagnostic Edition (LAP-D). LAP-D is the assessment tool used by INCA Head Start teaching staff to meet Head Start Performance Standards. The program-based report reveals that most teachers have completed post assessments for the children enrolled in our Head Start program, the percentage of males and females and average, high, and low scores.

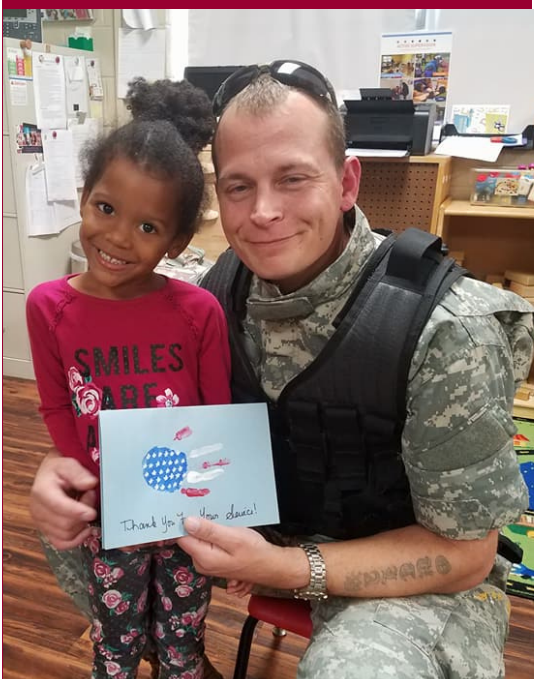
Definitions

Assessment means on-going procedures used by appropriate qualified personnel throughout the period of a child's eligibility to identify:

- 1) The child's unique strengths and needs and the services appropriate to meet those needs; and*
- 2) The resources, priorities, and concerns of the family and the supports and services necessary to enhance the family's capacity to meet the developmental needs of their child.*



691
CLASSROOM
VOLUNTEERS



PARTNERING FOR SUCCESS

INCA Head Start provides services in Atoka, Johnston, Marshall, and Murray Counties in rural Southeastern Oklahoma. In 2019-2020 we collaborated with Atoka, Caney, Kingston, Madill, Mannsville, Davis, Sulphur, Mill Creek, Tishomingo, Milburn, and Wapanucka public school systems.

PARENT INVOLVEMENT ACTIVITIES

Family Partnership Agreement/Goals

Offered to all enrolled families

Parent Committee Center Meetings

All sites have parent meetings a minimum of 5 times a year

Policy Council Meetings

Members are elected by the Parent Committees and meet monthly. Committee Meetings take place prior to each PO Meeting.

Volunteer in the classroom

Based on individual participation

Health Advisory Committee

Parent participation on committee

Home Visits & Parent Teacher Conference

Families are offered 2 Educational Home Visits and 2 Parent /Teacher Conferences

Parent Trainings

*Pedestrian and Bus Safety
Oral Health
Nutrition
Healthy*

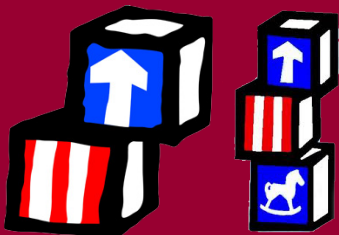
*Literacy
IDEA
Transition Activities and meeting with the Kindergarten Teacher*

Self-Assessment

Participation in Parent Customer Surveys; observations of classrooms, etc.

Transition Activities

Includes visits to elementary schools, transition nights, kindergarten enrollment assistance



SETTING GOALS ACHIEVING OUTCOMES

INCA's FIVE YEAR PROGRAM GOALS

INCA Head Start will attain Family Service Workers Certification for all Area Supervisors/Family Engagement Supervisors to maximize their skills in serving families and children.

Objectives: To strengthen the abilities of Area Supervisor/Family Engagement Supervisors in providing family referrals for services, encouraging goal setting, etc.

Expected Outcome: Families will become participants in their child's education and engaged in their own personal growth and development



INCA Head Start will assess the need of Conversion of up to 8% of the 384 slots from Head Start to EHS

Objectives: To meet the child care needs of the parents in our service area

Expected Outcome: To provide a safe environment and educational atmosphere for children 0-5yrs old



INCA will train INCA Board and Policy Council to enhance their knowledge of the 5 Year Grant Requirements.

Objectives: The INCA Board and Policy Council will be offered 5 Year Grant Training

Expected Outcome: The INCA Board and Policy Council will increase in skills in guiding the INCA Head Start Program.



To safeguard INCA Head Start children during inclement weather, emergency situations, & during daily school activities

Objectives: Provide a safe environment for all children during operation hours.

Expected Outcome: Keep Head Start children, families, and staff safe.

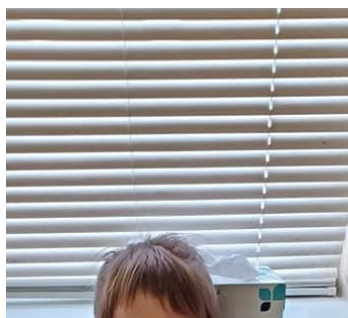


INCA will establish a systematic process to meet CECPD , OKDHS & Head Start Training Requirements for staff so that instruction of students is designed to meet School Readiness Goal

Objectives: To have INCA staff CECPD recognized ELLCT Trainers

Expected Outcome: INCA staff is trained to meet CECPD, OKDHS & Head Start Requirements





CONTACT US

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