



## Board of Directors Agenda

February 23, 2026 - 5:30 p.m.

109 S. Capitol, PO Box 68, Tishomingo, OK 73460  
580-371-2352

1. Call Meeting to Order
2. Establish Quorum
3. Years of Service to Board
4. Consideration/Possible Action: Approval of Murray County Low-Income Board Member - Amy Lovett
5. Consideration/Possible Action: Approval of Atoka County Public Sector Board Member - Jesse Dunlap
6. Program Highlight: Holiday Projects
7. Customer Satisfaction Survey Results: Agency
8. Customer Satisfaction Survey Results: Housing
9. Program Highlight and Customer Satisfaction Report: 2025 Impact Report
10. Training: Board Roles and Responsibilities
11. Training: Officers and Committee Member Responsibilities
  1. Review Committee List
12. Consideration/Possible Action: Approval of Board Committees
13. Consideration/Possible Action: Acceptance of Board Minutes for November 24, 2025
14. Consideration/Possible Action: Acceptance of Financial Reports:
  1. November 30, 2025
  2. December 31, 2025
15. Consideration/Possible Action: Cost Allocation Plan
16. Consideration/Possible Action: 990
17. Consideration/Possible Action: Certificate of Good Standing from the State of Oklahoma
18. Consideration/Possible Action: Articles of Incorporation
19. Consideration/Possible Action: IRS Mileage Rate Increase to \$0.725
20. Consideration/Possible Action: Agency-Wide Budget
21. Consideration/Possible Action: CSBG 2026 1st Allocation in the amount of \$53,462.00
22. Consideration/Possible Action: RX Contract and Budget
23. Consideration/Possible Action: Permission to Apply - United Way in the amount of \$45,000
24. Consideration/Possible Action: Permission to Apply - SODA

25. Consideration/Possible Action: JAMM Salary Scale
26. Consideration/Possible Action: Organizational Chart
27. Consideration/Possible Action: Job Descriptions
  1. RAVE Program Coordinator Assistant
  2. Atoka County Dispatcher/Housing Assistant
  3. Murray County Dispatcher/Scheduling Assistant
  4. Evening/Weekend Dispatcher
  5. Part-Time Driver
28. Consideration/Possible Action: Permission to Apply - RSVP in the amount of \$80,000.
29. Consideration/Possible Action: Policies and Procedures
  1. Computer/Internet/Email Policy
  2. Housing Conflict of Interest Grievance Procedures
  3. Employee Performance Evaluation
  4. DDDRP Policy
30. Consideration/Possible Action: Housing
  1. Fair Housing Resolutions (ESG, USDA, OHFA)
  2. Fair Housing Proclamations (INCA and INCA LLC)
  3. Housing Tenant Participation Plan
  4. Fair Housing Marketing Plan
  5. Community Services Utilization Minority Business Plan Resolution
  6. CHDO Conflict of Interest Affidavit
31. Training: Strategic Governance
  1. Review of Strategic Plan
  2. Agency Goals
32. Program Reports:
  1. Wanda Gray: RSVP Report/Community Service Report
  2. Amanda Cramer: Head Start/Early Head Start Report
    - a. CACFP
  3. Kristy Mobbs: RAVE Report
    - a. DDSD Quality Assurance Resurvey Finding
    - b. Child Placing Audit
    - c. New Building Project Update
  4. Shelley Prince: Human Resource Update
  5. Erica Pogue: JAMM Transit/Housing/CSBG
    - a. ROMA Reports
33. Adjourn Next Meeting: February 23, 2026  
CHDO