



Board of Directors Agenda January 27, 2024 - 5:30 p.m.

109 S. Capitol, PO Box 68, Tishomingo, OK 73460
580-371-2352

1.	Call Meeting to Order
2.	Establish Quorum
3.	Program Highlight: Holiday Projects
4.	Consideration/Possible Action: Acceptance of Tara Huddleston as Private Sector Atoka County
	Consideration/Possible Action: Acceptance of Board Minutes for November 25, 2024
	Consideration/Possible Action: Acceptance of Financial Reports: <ol style="list-style-type: none"> 1. November 2024 2. December 2024
7.	Consideration/Possible Action: Permission to Apply for United Way Grant - \$37,000.00
8.	Consideration/Possible Action: Permission to Apply for CSBG 2025 1st Allocation \$41,683.00
9.	Consideration/Possible Action: IRS Mileage Rate Increase \$0.70 per mile
10.	Consideration/Possible Action: Agency-Wide Budget
11.	Consideration/Possible Action: Policies and Procedures <ol style="list-style-type: none"> 1. Computer/Internet/Email Policy 2. Head Start <ol style="list-style-type: none"> a. Determining, Verifying, and Documenting Eligibility Policy b. Selection of Children Policy
12.	Consideration/Possible Action: Job Descriptions <ol style="list-style-type: none"> 1. Community Coordinator - Atoka County 2. Transit Coordinator - Johnston and Murray Counties
13..	Consideration/Possible Action: Housing <ol style="list-style-type: none"> 1. Fair Housing Resolutions (ESG, USDA, OHFA) 2. Fair Housing Proclamations (INCA and INCA LLC) 3. Housing Tenant Participation Plan 4. Fair Housing Marketing Plan and Resolution 5. Community Services Utilization Minority Business Plan Resolution 6. Housing Conflict of Interest Grievance Procedures 7. CHDO Conflict of Interest Affidavit
14.	Acknowledgment of the Federal Interest of the Health and Human Services, Administration for Children and Families (HHS/ACF) in the following properties used to operate Head Start programs: <ol style="list-style-type: none"> 1. Oakland Modular Meeting located at 18941 8th Street, Oakland, Oklahoma

	2. Mill Creek building located at 603 South Choctaw, Mill Creek, Oklahoma
15.	Consideration/Possible Action: Permission to request RFP for RAVE Building Project
16.	Consideration/Possible Action: Community Needs Assessment
17.	<p>Program Reports:</p> <ol style="list-style-type: none"> 1. Wanda Gray: RSVP Report/Community Service Report <ol style="list-style-type: none"> a. AmeriCorps Monitoring 2. Pinky Mayo: CSBG Report 3. Amanda Cramer: Head Start/Early Head Start Report <ol style="list-style-type: none"> a. CACFP 4. Kristy Mobbs: RAVE Report <ol style="list-style-type: none"> a. DDSD QA Audit Final Survey for 2024 5. Shelley Prince: Human Resource Update <ol style="list-style-type: none"> a. Workers Comp Premium & Claims Analysis 6. Erica Pogue: JAMM Transit/Housing
18.	Adjourn Next Meeting: February 24, 2025