



Special Board of Directors Agenda
October 27, 2025 - 5:30 p.m.
109 S. Capitol, PO Box 68, Tishomingo, OK 73460
580-371-2352

1. Call Meeting to Order
2. Establish Quorum
3. Presentation: Self-Evaluations Summary
4. Training: Building Financial Support
5. Program Highlight: Head Start/EHS
 1. Head Start Program Performance Report (PIR)
 2. Head Start 5 Year Goals
 3. Head Start School Readiness Goals
 4. Head Start/EHS Annual Report
6. Consideration/Possible Action: Acceptance of Board Minutes for September 29, 2025
7. Consideration/Possible Action: Acceptance of Financial Reports for September 30, 2025
8. Consideration/Possible Action: Acceptance of the Draft Audit - January 31, 2025
9. Consideration/Possible Action: Affirmative Action Plan/ EEO Report/ Title VI
10. Consideration/Possible Action: Job Descriptions
 1. Dispatcher/ Nutrition Service Assistant
11. Consideration/Possible Action: Policies and Procedures
 1. New Employee Orientation Policy
 2. Board Orientation Policy
 3. ESG Policies and Procedures
 - a. Administration
 - b. Conflict of Interest
 - c. Evaluation of Individual and Family Eligibility
 - d. ESG Partnership Coordination (Coordination with Mainstream Resources)
 - e. Financial Management
 - f. Homeless Participation in Program
 - g. Determination of Prevention vs Rapid Re-Housing
 - h. Distribution of Services
 - i. ESG Purchase, Procurement, and Inventory
 - j. Habitability Standards for Shelter and Housing Components
 - k. Performance Measures
 - l. Denial and Termination of Assistance
 - m. Protection for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking
12. Program Reports:
 1. Wanda Gray: RSVP Report/Community Service Report
 2. Pinky Mayo: CSBG Report
 3. Amanda Cramer: Head Start/Early Head Start Report
 - a. CACFP

4. Kristy Mobbs: RAVE Report
 - a. DDS Audit 10/13/25
 - b. Child Placing Agencies - Monitoring Summary
 5. Shelley Prince: Human Resource Update
 - a. Workers' Comp Premium and Claims Graphs
 6. Erica Pogue: JAMM Transit/Housing
 - a. 5310 Triennial Review
 - b. 5311 Triennial Review
 - c. ESG 25 Award Letter
13. Adjourn Next Meeting: November 24, 2025
CHDO Meeting