



Board of Directors Minutes

August 25, 2025

109 S. Capitol, P.O. Box 68 Tishomingo, OK 73460
(580) 371-2352

Chairperson Tara Baskin called the meeting to order at 5:30 pm.

Chairperson Tara Baskin requested a roll-call vote to establish a quorum.

Present: Tara Baskin, Jena Newman, LaToya Davis, Oma Dell Burns, Roy Wayne Blevins, Rolanda Rogers, Greg Davidson, Jackie Matthews, and Cliff Agee.

Absent: Chris Duroy and Barbara Talley

Consultants: Lowell Wright

Zoom: Jesse Dunlap and LaQuita Thornley

Item #3

Head Start/Early Head Start Director Amanda Cramer presented the training on Head Start Governance. (see attached)

Item #4

RAVE Director Kristy Mobbs presented the RAVE Highlights and Customer Satisfaction. (see attached)

Item #5

RSVP Director Wanda Gray presented the RSVP Highlights and Customer Satisfaction. (see attached)

Item #6

Chairperson Tara Baskin entertained the motion to approve the July 28, 2025, Board Minutes. Roy Wayne Blevins moved to approve. Oma Dell Burns seconded the motion. Roll call vote: 7 yes; 0 no; 2 abstain.

Item #7

Financial Director Lowell Wright presented the Financial Report for July 31, 2025. The Finance Committee met before the meeting and reviewed it in detail. Discussion followed. Chairperson Tara Baskin entertained the motion to approve the Financial Report. Oma Dell Burns moved to approve. Rolanda Rogers seconded the motion. Roll call vote: 9 yes; 0 no; 0 abstain.

Item #8

RAVE Director Kristy Mobbs presented the HTS VI (Nursing) Job Description to the Board and asked for permission to approve. Discussion followed. Chairperson Tara Baskin entertained the motion to approve the Job Description. LaToya Davis moved to approve. Greg Davidson seconded the motion. Roll call vote: 9 yes; 0 no; 0 abstain.

Item #9

RAVE Director Kristy Mobbs presented the HTS VI (Nursing) Salary Detail. Discussion followed. Chairperson Tara Baskin entertained the motion to approve. Roy Wayne Blevins moved to approve. Cliff Agee seconded the motion. Roll call vote: 9 yes; 0 no; 0 abstain.

Item#10

Head Start/ Early Head Start Director Amanda Cramer asked permission to apply for the One-time Supplemental funds for Nutrition. Discussion followed. Chairperson Tara Baskin entertained the motion to approve. Roy Wayne Blevins moved to approve. Jena Newman seconded the motion. Roll call vote: 9 yes; 0 no; 0 abstain.

Item #11

Executive Director Erica Pogue presented the Risk Assessment. (see attached)

Item #12

Program Reports (see Board Reports)

- Wanda Gray, RSVP Director, highlighted the RSVP Report
- Amanda Cramer, Head Start/Early Head Start Director, highlighted the report and the CACFP.
- Kristy Mobbs, RAVE Director, highlighted the RAVE report.
- Shelley Prince, Human Resource Manager, highlighted the Human Resource Update
- Erica Pogue, Executive Director, highlighted the JAMM Transit/Housing Report and gave an update on the CSBG SFY2026 SAFCAA and CSBG Monitoring.

Item #13

Chairperson Tara Baskin called for adjournment. All in favor.


Tara Baskin, Chairperson

9/29/25
Date

Reports & Handouts included in the Board Packet

- Board Minutes - July 31, 2025
- Financial Reports - July 31, 2025
- HTS VI (Nursing) Job Description
- HTS VI (Nursing) Salary Detail
- Permission to Apply One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families
- Program Report
- SFY2026 SAFCAA
- CSBG Monitoring
- CACFP