



Board of Directors Minutes

September 29, 2025

109 S. Capitol, P.O. Box 68 Tishomingo, OK 73460
(580) 371-2352

Chairperson Tara Baskin called the meeting to order at 5:30 pm.

Chairperson Tara Baskin requested a roll-call vote to establish a quorum.

Present: Tara Baskin, Jena Newman, Chris Duroy, LaToya Davis, Oma Dell Burns, Jesse Dunlap, Roy Wayne Blevins, Rolanda Rogers, Greg Davidson, Jackie Matthews, and Cliff Agee.

Staff Present: Erica Pogue, Jo Ann Barnes, Shelley Prince, Wanda Gray, Sue Ishmael, and Amanda Cramer.

Zoom: Lowell Wright and Kristy Mobbs.

Item #3

Executive Director Erica Pogue presented the training on Accountability/Self-Evaluations and distributed Self-Evaluations to the Board Members to complete..

Item #4

Chairperson Tara Baskin entertained the motion to approve the reappointment of Roy Wayne Blevins. LaToya Davis moved to approve. Chris Duroy seconded the motion. Roll call vote: 11 yes; 0 no; 0 abstain

Item #5

Chairperson Tara Baskin entertained the motion to approve the August 25, 2025, Board Minutes. Rolanda Rogers moved to approve. Roy Wayne Blevins seconded the motion. Roll call vote: 10 yes; 0 no; 1 abstain.

Item #6

Financial Director Lowell Wright presented the Financial Report. The Finance Committee met beforehand and reviewed it in detail. Discussion followed. Chairperson Tara Baskin entertained the motion to approve the Financial Report. Cliff Agee moved to approve. Jena Newman seconded the motion. Roll call vote: 11 yes; 0 no; 0 abstain

Item #7

Chairperson Tara Baskin opened the discussion on the removal of Barbara Talley as the Low-Income representative for Murray County. Chairperson Tara Baskin entertained the motion to approve the removal of Barbara Talley from the Board of Directors. Rolanda Rogers moved to approve. Greg Davidson seconded the motion. Roll call vote: 11 yes; 0 no; 0 abstain.

Item #8

Executive Director Erica Pogue presented the updates for the 2025 By-Law. The Planning Committee met beforehand. Discussion followed. Chairperson Tara Baskin entertained the motion to approve. Greg Davidson moved to approve. LaToya Davis seconded the motion. Roll call vote: 11 yes, 0 no; 0 abstain.

Item #9

Executive Director Erica Pogue presented the 2025 Board of Directors Committees. Corrections were made and then Chairperson Tara Baskin entertained the motion to approve. LaToya Davis moved to approve. Roy Wayne Blevins seconded the motion. Roll call vote: 11 yes; 0 no; 0 abstain.

Item #10

Head Start/Early Head Start Director Amanda Cramer asked for permission to apply for the Head Start/Early Head Start Continuation Grant. Chairperson Tara Baskin entertained the motion to approve. LaToya Davis moved to approve. Jena Newman seconded the motion. Roll call vote: 11 yes; 0 no; 0 abstain.

Item #11

The Executive Director presented the following Policies and Procedures to the Board that had been reviewed and recommended by the planning committee:

1. Password Policy
2. Access Control System Policy
3. Reasonable Accommodations for Pregnant Workers Policy
4. ADA Policy
5. JAMM Transit ADA Policy
6. JAMM Title VI
7. Procurement Standards- Financial Manual
8. JAMM Vehicle and Equipment Maintenance Policy

Chairperson Tara Baskin entertained a motion to approve the policies. Greg Davidson moved to approve. Cliff Agee seconded the motion. Roll call vote: 11 yes; 0 no; 0 abstain.

Item #12

Executive Director Erica Pogue presented the CSBG Budget Revision. Discussion followed. Roll call vote: 11 yes; 0 no; 0 abstain.

Item #13

Program Reports (see Board Reports)

- Wanda Gray, RSVP Director, highlighted the RSVP Report and discussed the 24SRGOK001-FY24 Monitoring Activities Closeout.
- Amanda Cramer, Head Start/Early Head Start Director, highlighted the Head Start/ EHS report, CACFP Report, and discussed the notice of award, 06CH011638-06-02.
- Kristy Mobbs, RAVE Director, highlighted the RAVE report. Kristy also discussed the Child Placement Audit.
- Shelley Prince, Human Resource Manager, highlighted the Human Resource Update Report.
- Erica Pogue, Executive Director, highlighted the JAMM Transit/Housing Report.

Item #14

Chairperson Tara Baskin called for adjournment. All in favor.


Tara Baskin, Chairperson

10/27/25
Date

- Self-Evaluations
- Reappointment of Roy Wayne Blevins
- Board Minutes for August 25, 2025
- Financial Reports for August 31, 2025
- Letter of Removal of Barbara Talley
- 2025 By-Law Updates
- Committees- Board of Directors- 2025
- Permission to apply for Head Start/ Early Head Start Continuation Grant
- Password Policy
- Access Control System Policy
- Reasonable Accommodations for Pregnant Workers Policy
- ADA Policy
- JAMM Transit ADA Policy
- JAMM Transit Drug and Alcohol Policy
- JAMM Title VI
- Procurement Standards - Financial Manual
- JAMM Vehicle and Equipment Maintenance Policy
- CSBG Budget Revision
- Program Reports
- 24SRGOK001-FY25 Monitoring Activities Closeout
- CACFP
- 06CH011638-06-02
- Child Placement Audit