



Board Meeting

April 29, 2024

202 S. Capitol, P.O. Box 68

Tishomingo, OK 73460

(580) 371-2352

Chairperson, Tara Huddleston called the meeting to order at 5:30.

Chairperson, Tara Huddleston asked for a roll call vote to establish a quorum.

Present: Tara Huddleston, Jena Newman, Chris Duroy, LaToya Davis, Oma Dell Burns, Jesse Dunlap, Roy Wayne Blevins, Greg Davidson, and Jackie Matthews.

Absent: Marvin Wallace, Rolanda Rogers, and Kent McKinley

Staff Present: Erica Pogue, Wanda Gray, Jo Ann Barnes, Amanda Crammer, Kristy Mobbs, Sue Ishmael, and Shelley Prince.

Staff via Zoom: LaQuita Thornley

Consultant via Zoom: Lowell Wright

Erica Pogue presented to the Board of Directors the 2023 Impact Report. (see attached)

Item #3

Chairperson, Tara Huddleston entertained the motion to approve the February 26, 2024 Board Minutes. Roy Wayne Blevins made a motion to approve. Chris Duroy seconded the motion. Roll call vote: 5 yes, 0 no, 4 abstain.

Item #4

Lowell Wright, Financial Consultant, presented the financial report for March 31, 2024. Lowell Wright, Financial Consultant, presented the financial report for February 29, 2024. Chairperson, Tara Huddleston entertained the motion to approve the financial reports. Oma Dell Burns made a motion to approve the financial reports. Jackie Matthews seconded the motion. Roll call vote: 9 yes, 0 no, 0 abstain.

Wanda Gray, RSVP Director, presented a highlights and customer satisfaction report on the ESG Program. (see attached)

Item #6

Wanda Gray, RSVP Director, asked for permission to apply to ESG in the amount of \$100,000.00. Chairperson, Tara Huddleston entertained the motion to approve to apply to ESG. Chris Duroy made a motion to approve applying to ESG. LaToya Davis seconded the motion. Roll call vote: 9 yes, 0 no, 0 abstain.

Item #7

Executive Director Erica Pogue reviewed with the Board of Directors the following policies and procedures:

1. Whistleblower Policy
2. Impasse Procedure Policy

Chairperson, Tara Huddleston entertained the motion to approve policies and procedures. Oma Dell Burns made a motion to approve policies and procedures. Roy Wayne Blevins seconded the motion. Roll call vote: 9 yes, 0 no, 0 abstain.

Item #8

Executive Director Erica Pogue asked for approval of the CSBG Budget 3rd Allocation in the amount of \$28,032.00. Discussion followed. Chairperson, Tara Huddleston entertained the motion to approve the CSBG budget. La Toya Davis made a motion to approve. Oma Dell Burns seconded the motion. Roll call vote: 9 yes, 0 no, 0 abstain.

Item #9

Program Reports (see Board Reports)

- Wanda Gray, RSVP Director, highlighted the RSVP report included in the Board Report. She also discussed the volunteers helping the recent Tornado Victims and how they are making a difference.
- Wanda Gray, RSVP Director, highlighted the Community Services Report included in the Board Report.
- Amanda Crammer, Head Start/ Early Head Start Director highlighted the Head Start and Early Head Start Reports in the Board Report. Amanda also shared information and discussions made during the recent FA2 Monitoring.
- Kristy Mobbs, Rave Director highlighted the Head Start/Early Head Start Reports in the Board Report.
- Shelley Prince, Human Resource Coordinator, highlighted the Human Resource Report.
- Erica Pogue, Executive Director highlighted JAMM Transit/Housing/CSBG reports in the Board Report and discussed more in depth on the Desktop Monitoring from ODOC.

Item #10

Chairperson, Tara Huddleston asked for a motion to adjourn to Executive Session. Oma Dell Burns made a motion to approve. Jackie Matthews seconded the motion.

Chairperson, Tara Huddleston asked for a motion to return to the regular board meeting from executive session. Roy Wayne Blevins motioned, Chris Duroy seconded. Roll call vote: 9 yes, 0 no, 0 abstain.

Chairperson, Tara Huddleston acknowledged the minutes taken during the Executive Session.

Roy Wayne Blevins made a motion to approve the purchase of real property located at 1740 W Liberty, Atoka, OK up to \$375,000 with the contingencies of a completed inspection and appraisal. Roll call vote: 9 yes, 0 no, 0 abstain.

Greg Davidson made a motion for Chairperson Tara Huddleston to complete the evaluation and compensation at the earliest convenience with the Executive Director and present on behalf of the board. Jesse Seconded. Roll call vote: 9 yes, 0 no, 0 abstain.



Tara Huddleston, Chairperson

Chris Duroy, Vice-Chairperson

5-20-24

Date

4. Reports & Handouts included in the Board Packet:

- Impact Report
- March 25, 2024 Board Minutes
- March 31, 2024 Financials
- ESG Program Highlight & Customer Satisfaction Report
- Permission to apply ESG
- Policies and Procedures:
 - Whistleblower Policy
 - Impasse Procedure Policy
- CSBG Budget
- Program Reports