

# INCA COMMUNITY SERVICES, INC.

**Board of Directors Agenda**  
**July 29, 2024 - 5:30 P.M.**  
202 S. Capitol, P.O. Box 68  
Tishomingo, Oklahoma 73460  
580-371-2352

## AGENDA

1. Call Meeting to Order
2. Establish Quorum
3. Training: Governance and Oversight
  1. Bylaw Review
  2. Open Meeting Laws and Legal Update
4. Presentation: Partnership List Update
5. Consideration/Possible Action: Acceptance of Board Minutes for June 24, 2024
6. Consideration/Possible Action: Acceptance of Financial Report for June 30, 2024
7. Review: Policies and Procedures
  1. Customer Satisfaction Survey Policy/Procedure Instruments
  2. Volunteer Tracking Policy
8. Program Highlight & Customer Satisfaction Report: RAVE
9. Program Reports:
  1. Wanda Gray: RSVP Report/Community Service Report
    - a. Beneficiary Award Notice Food Insecurity Grant
  2. Pinky Mayo: CSBG Report
    - a. ROMA Snapshot
  3. Amanda Cramer: Head Start/Early Head Start Report
    - a. CACFP
  4. Kristy Mobbs: RAVE Report
  5. Shelley Prince: Human Resource Update
    - a. Workers Comp Analysis
  6. Erica Pogue: JAMM Transit/Housing
10. Adjourn Next Meeting: August 19, 2024